

TAB H

Agenda Request For: January 11, 2006

Department: County Administrator

Background: See Golder proposal 993-3928.64 dated 1/3/06 entitled "Cost proposal for performing PCAP surface water sampling for potential impacts to storm water management system West Nassau Landfill."

Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens: Will consider in future budgets as required.

Action requested and recommendation: Request Board to consider approving Golder Associates cost proposal 993-3928.64 for \$12,740

Is this action consistent with the Nassau County Comprehensive Land Use Plan? Public Facility Element Section 4

Funding Source: establish new account for this particular project "PS-Golder 3928.64 PCAP" with budget transfer from account 70341534-531000 Professional Services for \$12,740.

Reviewed by:

Department Head _____

Legal _____

Administrator _____

Finance _____

Administrative Services Cathy Lio 1/3/06

Grants _____

Revised 09/05

APPROVED
DATE 1/11/06 BLX

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Department Head

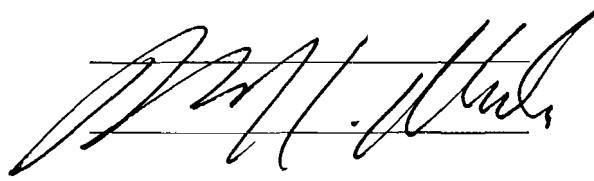
Legal

Administrator

Finance

Administrative Services

Grants



Cathy Lewis

From: Cathy Lewis
Sent: Wednesday, January 04, 2006 7:59 AM
To: Ted Selby; Chris Lacambra; Mike Mullin ✓
Cc: Sue Rice
Subject: FW: golder proposal 993-33928.64 \$12,740

Importance: High

Any comments regarding the attach? Additional information for tab H 1/09/06 BCC mtg.

Cathy Lewis
Administrative Services Department
Nassau County Board of County Commissioners
96160 Nassau Place
Yulee, FL 32097
(904)491-7370 phone ext 2807
(904)321-5917 fax

-----Original Message-----

From: Cathy Lewis
Sent: Tuesday, January 03, 2006 4:35 PM
To: Lee Pickett
Cc: Becky Diden; Lisa Gregory; Michael Mahaney
Subject: golder proposal 993-33928.64 \$12,740
Importance: High

Any comments regarding the attached?



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pdf

Cathy Lewis
Administrative Services Department
Nassau County Board of County Commissioners
96160 Nassau Place
Yulee, FL 32097
(904)491-7370 phone ext 2807
(904)321-5917 fax

Cathy Lewis

From: Lisa Gregory
Sent: Tuesday, January 03, 2006 3:35 PM
To: Cathy Lewis
Subject: FW: PCAR Cost Proposal
Importance: High

-----Original Message-----

From: Karably, Wendy [mailto:Wendy_Karably@golder.com]
Sent: Tuesday, January 03, 2006 2:55 PM
To: Lee Pickett; Michael Mahaney
Cc: Becky Diden; Lisa Gregory
Subject: PCAR Cost Proposal
Importance: High

Lee and Mike,

tab H Attached is the cost proposal for implementing the PCAP (sampling and preparing PCAR) as required by FDEP. We have assumed that this will be on the Board agenda on January 11, 2005.

tab I Additionally, in order to complete the requirements for the permit renewal, specifically, the NPDES permitting and review of Specific Conditions, we will likely need to increase the budget for 993-3928.59. We currently (thru 12/30) have approximately \$2,800 remaining and we still need to update the site's SWPPP and prepare the NOI form. Also, we have submitted the last (hopefully) RAI responses, but there will be a draft of the Specific Conditions prepared by FDEP that we will want to review carefully and we made need to negotiate some items. Therefore, if possible, I'd like to get an increase in the budget for this project of \$5,000. If we don't need that much, we will not bill it. Please let me know if you need any additional information to get this increase on the agenda as well.

Please call or email any questions.

Wendy

Golder Associates Inc.

8933 Western Way, Suite 12
Jacksonville, FL USA 32256
Telephone (904) 363-3430
Fax (904) 363-3445



VIA EMAIL ONLY

January 3, 2006

993-3928.64

West Nassau Landfill
46026 Landfill Road
Callahan, Florida 32011

Attention: Mr. Lee Pickett, Interim Solid Waste Director

**RE: COST PROPOSAL FOR PERFORMING PCAP SURFACE WATER SAMPLING
FOR POTENTIAL IMPACTS TO STORMWATER MANAGEMENT SYSTEM
WEST NASSAU LANDFILL
NASSAU COUNTY, FLORIDA**

Dear Mr. Pickett:

Golder Associates Inc. (Golder) is pleased to provide the Solid Waste Department and the Nassau County Board of County Commissioners (Board) this cost proposal to perform surface water sampling at the West Nassau Landfill in Nassau County, Florida as required by the Florida Department of Environmental Protection (FDEP). As a result of a warning letter from the FDEP on October 6, 2005, Golder submitted a Preliminary Contamination Assessment Plan (PCAP) on December 6, 2005. The PCAP was approved by FDEP by its letter dated December 16, 2005. This cost proposal, to implement the approved PCAP, has been prepared as a separate task order (Golder project 993-3928.64) to more accurately track costs. The following provides a description of the scope of services to be provided, schedule, cost estimate, and terms and conditions. It is anticipated that this cost proposal will be put on the agenda for the Board's consideration at its January 11, 2006 meeting.

SCOPE OF SERVICES

The scope of services for this project has been divided into the following tasks:

Task 1000 - Surface Water Sampling and Analysis;

Task 2000 - Data Evaluation/PCAR Preparation/Submittal; and

Task 3000 – Address Requests for Additional Information from FDEP.

Under Task 1000, Golder will perform surface water sampling at eight locations at the West Nassau Landfill as specified in the PCAP. The samples will be submitted to a FDEP-approved laboratory for analysis. The parameters to be analyzed will be in accordance with the Table 1 of the PCAP. Once the results are received from the laboratory, Golder will perform data evaluation and prepare the Preliminary Contamination Assessment Report (PCAR) for submittal to FDEP under Task 2000. Golder shall prepare the PCAR in accordance with the FDEP warning letter of October 6, 2005. The PCAR attachments will include (but are not limited to) the following:

- Laboratory analytical reports;
- Data summary table; and
- Map depicting sampling locations.

Under Task 3000, Golder will address requests for additional information (RAIs) from FDEP on the PCAR. For this cost proposal, we have assumed one set of RAI responses will be required and that these will not require additional field work to address.

SCHEDULE

Golder will perform sampling within one week of receipt of approval of this task order from the Board. Golder anticipates that sampling and laboratory analysis will take on the order of four weeks to complete, then preparation of a draft of the PCAR will take approximately 8 weeks to complete. A draft of the PCAR will be submitted to the County for review. Upon receipt of any comments from County staff, the PCAR will be amended and submitted to FDEP by its required deadline of April 28, 2006. RAIs received from FDEP will be addressed within the time frame allowed, which is typically 30 days.

COST ESTIMATE

Golder's cost estimate to complete the work as described in the above scope of services is \$12,740.00. A detailed breakdown of the costs for each task and the labor and expenses estimated are included in the attached Table 1. We propose to perform this work on a cost reimbursable not-to-exceed basis in accordance with labor and unit rates shown on the attached table. The County will only be billed actual hours and expenses incurred on the project for work within the agreed scope of services. Direct expenses will be marked-up 10 percent for administrative purposes. Photocopies, computer and AutoCAD time will be billed at agreed upon unit rates. Travel and communications costs (except for specific field activities) will not be billed to Nassau County as stated in our August 1998 proposal. The cost estimate will not be exceeded without prior authorization from Nassau County.

TERMS AND CONDITIONS

This work will be performed under the Agreement for Consulting Services between Golder and the County, dated February 22, 1999.

West Nassau Landfill
Mr. Lee Pickett

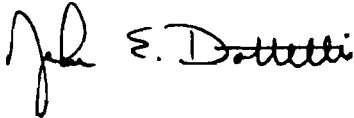
-3-

January 3, 2006
993-3928.64

Golder appreciates this opportunity to provide continuing services to Nassau County. If you have any questions regarding this cost proposal, please do not hesitate to call.

Sincerely,

GOLDER ASSOCIATES INC.



John E. Dottellis
Staff Engineer



Wendy D. Karably
Senior Consultant/Associate

cc: Mike Mahaney - Nassau County Administrator

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TABLE 1

Cost Estimate
 Preliminary Contamination Assessment Plan Implementation
 West Nassau Landfill
 Callahan, Nassau County, Florida

LABOR		LABOR CATEGORY AND RATE										TOTAL HOURS	SUBTOTAL LABOR
		Principal/ Sr. Consult	Associate	Senior Proj. Mgr.	Senior Engineer	Project Engineer	Staff Engineer II	Staff Engineer I	Drafting	Staff Technician	Admin		
TASK	DESCRIPTION	\$170	\$150	\$135	\$110	\$95	\$85	\$75	\$75	\$65	\$62		
1000	Surface Water Sampling and Analysis	0	2	0	0	0	8	0	0	8	2	20	\$1,624
2000	Data Evaluation/PCAR Preparation	1	6	0	0	0	16	0	4	0	6	33	\$3,102
3000	Address RAIs	1	2	0	0	0	6	0	1	0	2	12	\$1,179
TOTALS:		2	10	0	0	0	30	0	5	8	10	65	\$5,905

EXPENSES		Field Vehicle (day)	Per Diem (day)	Commu- nications (est.)	Mileage (mile)	Shipping/ Postage (est.)	Field Equipment (est.)	Office Computer (hr)	AutoCAD Computer (hr)	Photo- copying (each)	Drawing Reproduction (est.)	Subcon- tractors (est.)	SUBTOTAL EXPENSES
TASK	DESCRIPTION	\$75	\$25		\$0.45			\$10	\$20	\$0.15			
1000	Surface Water Sampling and Analysis	1	0	\$10	0	\$0	\$400	0	0	0	\$0	\$0	\$485
2000	Data Evaluation/PCAR Preparation	0	0	\$0	0	\$150	\$0	0	4	1,000	\$0	\$5,850	\$6,230
3000	Address RAIs	0	0	\$0	0	\$50	\$0	0	2	200	\$0	\$0	\$120
TOTALS:		\$75	\$0	\$10	\$0	\$200	\$400	\$0	\$120	\$180	\$0	\$5,850	\$6,835

COST SUMMARY				
TASK	DESCRIPTION	SUBTOTAL LABOR	SUBTOTAL EXPENSES	TASK TOTAL
1000	Surface Water Sampling and Analysis	\$1,624	\$485	\$2,109
2000	Data Evaluation/PCAR Preparation	\$3,102	\$6,230	\$9,332
3000	Address RAIs	\$1,179	\$120	\$1,299
TOTALS		\$5,905	\$6,835	\$12,740

Lisa Gregory

From: Karably, Wendy [Wendy_Karably@golder.com]
Sent: Tuesday, December 20, 2005 1:54 PM
To: Michael Mahaney
Cc: Lee Pickett; Lisa Gregory
Subject: PCAP Implementation

Wendy Karably
1/11/06 Agenda

Mike,

Two issues for discussion:

We are preparing a NPDES permit application as required in the RAIs for the permit renewal for the landfill. This document will require a Responsible Official signature, similar to the permit applications we have submitted in the past. I know the Board usually changes the Chairman at the end of each year; can you tell me who the Chairman will be in 2006? Alternately, so this does not change annually, would you (or someone else) like to be designated as the Responsible Official? We will need to know for the NPDES as well as the 2005 Annual Reports for the Title V permit. We will not need a signature until January 2006.

#1
12/21/05
Request
for
email

Also, as you may be aware, FDEP approved the PCAP for the surface water at the landfill by its letter dated December 16, 2005 and requests that implementation of the PCAP begin on or before December 23, 2005. As discussed today with Lee Pickett, we will not be starting on December 23, 2005, given the holidays and scheduling, etc., and the fact that we do not have an approved cost proposal from the Board. We will prepare a cost proposal, but it will likely be after January 2, 2006 before we could submit it to you. Can we get this item on the January 11, 2006 agenda and if so, when do we need to get the cost proposal in? We will look at the schedule in the PCAP, and we may need to start prior to the Board meeting, but we do not anticipate an issue with submitting a report (PCAR) by April 28, 2006, in accordance with the schedule provided in the PCAP and FDEP's letter of December 16, 2005.

#2

Please respond by email or voice mail as I will be out of the office for the remainder of the year, but will be checking both.

Thanks and Happy Holidays!!

Wendy

#2 URGENT COST PROPOSAL BY
1/4/06 FOR 1/6/06 PACKET
CAPABILITY TO REVIEW IN MY
ABSENCE,

Engineer

Golder Associates, Inc.
8933 Western Way, Suite #12
Jacksonville, FL 32256
Phone: (904) 421-4224
Fax: (904) 363-3445
jdottellis@golder.com
www.golder.com

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